



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

26 July 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 1st August 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock (Deputy Chairman)	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 4 July 2024 as a true and correct record. (Pages 6 - 17)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 9 July 2024; (Pages 18 - 127)
 - b. Planning and Licensing held on 16 July 2024. (Pages 128 - 133)
7. To appoint a Member to the Joint Burial Board Committee. (Page 134)
(Membership established by separate constitution - composition of four STC Members inclusive of the Mayor and Deputy Mayor).
8. To appoint a Member to the Town Vision Sub Committee. (Page 135)
(Composition of eight Members)
9. To welcome, Julian Mitchel National Highways Saltash Tunnel Manager to discuss major tunnel works and consider any actions.
10. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 136 - 137)

11. To receive the Monthly Crime Figures and consider any actions. (Page 138)
12. To receive a report by Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 139 - 140)
13. To receive a report from the Community Area Partnerships and consider any actions and associated expenditure. (Pages 141 - 171)
14. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
15. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 172)
16. To receive a report from Cornwall Councillors and consider any actions and associated expenditure.
17. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Pages 173 - 186)
18. To consider Risk Management reports as may be received.
19. Finance:
 - a. To advise the receipts for June 2024; (Page 187)
 - b. To advise the payments for June 2024; (Pages 188 - 190)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 30 June 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
20. To receive the Borough War Memorial Working Group Notes held on 11 July and consider any actions and associated expenditure. (Pages 191 - 197)
21. To receive Town Team Notes held on 8 July and consider any actions and associated expenditure. (Pages 198 - 204)
22. To receive a report and protocol for the Town Council Remembrance Civic Service and consider any actions and associated expenditure. (Pages 205 - 206)

23. To receive a report on the Beating of the Bounds and consider any actions and associated expenditure. (Pages 207 - 208)
24. Planning:
 - a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
 - b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
 - c. Applications for consideration:

PA24/05400
Mr & Mrs P Underhill – **Land East of 23 Essa Road Saltash PL12 4ED**
Application for Permission in Principle for proposed erection of 1 dwelling on the site.
Ward: Essa
Date received: 18/07/24
Response date: 09/08/24
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SGGDHSFG22Z00>
25. To receive a Meet Your Councillors report and consider any actions and associated expenditure. (Pages 209 - 210)
26. To agree the Meet your Councillor Session date, location and Members attendance.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.
29. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
30. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
31. Date of next meeting: 5 September 2024 at 7:00 p.m.

32. Common Seal:

I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.